



BCCSL OPERATIONS COMMITTEE MEETING MINUTES
May 28, 2018
Fortius Building, Burnaby

Matt Holbrook	League Administrator	Present
Sarb Lidder	Secretary	Present
Pasquale Baletta	Treasurer	Present
Jackie Larson	Discipline	Present
Gordon Quan	Scheduler	Present
Bill Ede	Competitions	Present
Fari Fuladi	Protests & Appeals	Present

Meeting was called to order at 7:11pm

Agenda was accepted.

Motioned by Bill, seconded by Pasquale. All in favour.

1. Review of Board Decisions

The calendar put forward by the Operations Committee was discussed by Matt with the Board. The Board agreed on schedule release dates of August 1 for Metro and August 20 for Div 1-3.

The re-tiering will take place after 6 weeks of play. Metro teams will also be reviewed for any teams that may need to be moved to a lower tier.

The entry of late Div 3 teams to the schedule was discussed and though the Board is firm with not accepting these late teams, Matt has been tasked with relaying the importance of allowing entry, but with conditions of a later start date (after re-tier?) or fines.

2. Procedures for operations when in season

As the review of the various functions of the league are ongoing, it is important that all Working Committee members include policy/process changes with Matt.

a. Discipline

Matt and Jackie are reviewing the existing process and are looking to streamline with some points being:

- Eliminate in person hearings, conference call hearings when needed
- Technical fouls (game suspension clearly identified) to be issued without a hearing
- Other infractions (game suspension is a range) – Jackie to review referee reports, and with the input of two other Working committee reps, issue the term of suspension.

- Publishing of suspension lists internally to district (not on websites or general distribution in order to avoid any privacy issues).
- Matt to review the BC Soccer Discipline system to tap into any synergies/processes that can aid BCCSL in reducing administration time and outputting relevant information timely. Jackie would like to participate in this meeting as well.

b. Scheduling

There are still some adjustments on Metro level teams that are being finalized by the District Chairs

- Gordon is confident that the Metro schedule will be prepared for the August 1 deadline as long as the times are finalized shortly
- GotSoccer will be hosting a scheduling meeting on June 12, all Districts have been invited. Matt to follow up again to send out info again
- Training and process will be provided to the schedulers at that time
- If required, templates should be provided to schedulers to collect club information if the data entry of teams will take place there

c. Protests & Appeals

Fari has provided a process document

- Protest form to be created. Address of where to send the protest fee to needs to be identified
- Process for collecting the fee. Pasquale to research

d. Finances

Matt to work with Pasquale on Finances.

e. Competitions

Matt to represent BCCSL on BC Soccer's Competitions Committee

3. Review of BCCSL Rules

Jackie and Fari have submitted their notes on the rules. Any others can be sent to Matt.

4. Review of Division

To be discussed at future meeting

5. Upcoming Timelines and Dates

- Scheduling Meeting June 12
7:30pm-9:00pm
SFU Surrey Campus, Meeting Room #SUR3040
13450 - 102 Avenue @ Central City Surrey
- Div 1/2 Submission Dates – July 7
- Div 3 Submission Dates – July 21

6. Pending Items

Request to Board:

1. Remove semi-finals from league championships - *pending*
2. Concessions for late entry of Div 3 teams – *Board declined, Matt has been tasked to ask again*
3. Rule changes as submitted by Operational Committee – *New item*

Outstanding Items:

1. Date of schedule to be published for League Championship and Phase 2 of Metro division - *pending*
2. League Finals – hosted by a neutral site or by home team. Consideration- room in the budget hosting at 3-4 central locations – cost of fields, referees will have to be absorbed by the league – *Board declined due to budget issues*
3. Metro division winners – how are these declared due to schedules may not be balanced- is this in the rules? - *pending*
4. Pasquale to share the RFP used in the past for medal suppliers. Medals for U13-U18 (Div1-3), pins for all U11-U12 teams playing in the league – *pending*
5. Rules – all members to review and submit changes– *New item*

7. Next Meeting

Conference Call: June 25/July 16/Aug 27 7:00pm Matt to provide call in details

Motioned by Sarb at 8:48pm to adjourn the meeting, seconded by Jackie. All in favour