

BCCSL OPERATIONS COMMITTEE MINUTES

May 07, 2018

Fortius Building, Burnaby

****Approved May 28, 2018****

Matt Holbrook	League Administrator	Present
Sarb Lidder	Secretary	Present
Pasquale Baletta	Treasurer	Present
Jackie Larson	Discipline	Present
Gordon Quan	Scheduler	Present
Bill Ede	Competitions	Present
Fari Fuladi	Protests & Appeals	Present

Meeting was called to order at 7:30pm.

Agenda was accepted.

Motioned by Pasquale, seconded by Sarb. All in favour.

1. Introduction / Roll Call

The Operations Committee introduced themselves. The purpose of the Operations Committee was reconfirmed as the regulators of the league to ensure that processes are streamlined, rules are relevant, scheduling is organized timely, information is communicated to the membership, etc. The Operations Committee with report issues, recommendations back to the Board via Matt.

2. Terms of Reference Review

The terms of reference document was discussed.

3. Roles

- a. League Administrator - Matt Holbrook
- b. Secretary - Sarb Lidder
- c. Treasurer - Pasquale Baletta
- d. Discipline - Jackie Larson
- e. Scheduler - Gordon Quan
- f. Competitions - Bill Ede
- g. Protests & Appeals - Fari Fuladi

Matt encouraged everyone to review their particular responsibility on the committee to discuss policies, procedures, issues for the next meeting.

4. Review of Divisions and League Structure

Matt circulated the document and this was discussed.

5. Timelines and Dates a. Metro division commitments

Event	Metro	Div 1-2	Div 3	Comments
Team Submissions	April 1	July 7	July 21	Metro contacts to be updated in Gotsoccer July 1st
Schedule Published	August 1 (to Dec 8 th)	August 20 th (to Sept 30 th – 4 weeks)	August 20 th (to Sept 30 th – 4 weeks)	Schedule will have to be published at same time due to pairing of teams
Re-tiering	N/A	Thanksgiving	Thanksgiving	Teams moved into new divisions will take the average points of the new division
Oct 5-7 Thanksgiving	Games to be scheduled	No Games	No Games	
Nov 9-11 Remembrance Day	Games to be scheduled	Games to be scheduled Game #9 in schedule – if needed re-tiering will be reviewed	Games to be scheduled Game #9 in schedule – if needed re-tiering will be reviewed	Policy and communication on observing moment of silence at all games that weekend
December 14-16	Makeup	Makeup/District Cup	Makeup/District Cup	
Scheduled games for Phase 1 of season	14 games	13 games	13 games	
January 4-6	Makeup	Makeup/District Cup	Makeup/District Cup	
January 11-13	League games start after Winter break	League Championship starts	League Championship starts	Round Robin Groups of 6
January 25-27	League Game	Makeup/District Cup	Makeup/District Cup	
February 15-17 Family Day	League Game	Makeup/District Cup	Makeup/District Cup	
March 1-3	Makeup	League Championship Finals	League Championship Finals	

Request to Board:

1. Remove semi-finals from league championships
2. Bill would like some concessions for late entries of teams for division 3. This was discussed and the committee will stay with the schedule as above, but will keep a close watch on these instances

Outstanding Items:

1. Date of schedule to be published for League Championship and Phase 2 of Metro division
2. League Finals – hosted by a neutral site or by home team. Consideration- room in the budget hosting at 3-4 central locations – cost of fields, referees will have to be absorbed by the league
3. Metro division winners – how are these declared due to schedules may not be balanced- is this in the rules?
4. Pasquale to share the RFP used in the past for medal suppliers. Medals for U13-U18 (Div1-3), pins for all U11-U12 teams playing in the league

Motioned by Pasquale to take the draft schedule to the Board for approval, seconded by Bill. All in favour.

6. Workplan

For next meeting, every area to come back with issues/comments/concerns in their respective areas.

7. Next Meetings

In person: May 28 @ 7:00pm (Fortius)

Conference Calls: June 25 / July 16 / August 27 - all at 7:00pm

Motioned by Jackie at 9:07pm to adjourn the meeting, seconded by Pasquale. All in favour